

Lake Boga Primary School

Smaller schools are generally better for most purposes in education. Many studies conducted during the past 20 years have found that small schools, particularly at the primary school level, have a positive effect upon student achievement, extra-curricular participation, student satisfaction, student behaviour and attendance.

Research Paper
Small Schools and Education Outcomes
Trevor Cobbold

Respect



Collaboration

High Expectation

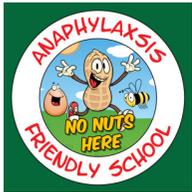


Principal: Joseph Summerhayes
Address: P.O Box 137
 8 Williams Street
 Lake Boga VIC 3584
Email: lake.boga.ps@edumail.vic.gov.au
Phone: 50 369000
Mobile: 0429 439880
Fax: 50 372424
Website: www.lakeboga.vic.edu.au
Email: lake.boga.ps@edumail.vic.gov.au
Facebook: Lake Boga Primary School page

Condition	Exclusion of Cases	Exclusion of Contacts
Ringworm, scabies, pediculosis (head lice)	Exclude until the day after appropriate treatment has commenced	Not excluded
Rubella (german measles)	Exclude until fully recovered or for at least days after the onset of rash.	Not excluded
Worms (intestinal)	Exclude until there has not been a loose bowel motion for 24 hours	Not excluded

Thank you for taking the time to read this booklet. For families that are new to our school I trust that the information provided gives you a snapshot of our school. If you need clarification on anything or would like to meet with me, the School Principal, please contact me at the office. We are committed to working with all students and their families to make the learning experience at Lake Boga Primary the best it can be.

Yours Sincerely
 Joes Summerhayes
 Principal



Slip, Slop Slap!



Reasons for Exclusion from School

Condition	Exclusion of Cases	Exclusion of Contacts
Chickenpox	Exclude until all blisters have dried. This is usually after the rash appears in unimmunised children, but may be less in previously immunised children .	Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded.
Conjunctivitis	Exclude until discharge from eyes has ceased.	Not excluded
Diarrhoea	Exclude until there has not been a loose bowel motion for 24 hours	Not excluded
Hand, Foot and Mouth disease	Exclude until all blisters have dried	Not excluded
Herpes (“cold sores”)	Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing, where possible.	Not excluded
Influenza and influ-	Exclude until well	Not excluded unless considered by the
Measles*	Exclude for at least 4 days after on set of rash	Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case.
Meningitis (bacteria—other than meningococcal meningitis)	Exclude until well.	Not excluded.
Meningococcal infection *	Exclude until adequate carrier eradication therapy has been completed	Not excluded if receiving carrier eradication therapy.
Mumps*	Exclude for 9 days or until swelling goes down (whichever is sooner	Not excluded.



WELCOME TO LAKE BOGA PRIMARY

Lake Boga Primary is an educational hub that provides both Preschool and Primary school services, as well as 3 year old rostered playgroup when there is sufficient demand. Making education an exciting, rich and personally appropriate experience for each and every child and their family is important to us.

This booklet has been prepared to enable new families to feel part of the school as quickly as possible and to provide information to our existing families. We are constantly developing our programs to ensure that the school life of our pupils is happy, stimulating and personalised to suit their learning needs. We look forward to working together and hope you will support our activities and functions with enthusiasm. Our aim is provide the best possible learning situation for your child where they can develop to their highest potential and working with you will ensure that outcome.

I trust the following pages will help you be informed to support your child/children to adjust quickly to, and be part of to the wonderful experience of school life here at Lake Boga Primary. We look forward to working with you in an ongoing manner



Joseph Summerhayes

Principal

RESPECT COLLABORATION HIGH EXPECTATION

SCHOOL PHILOSOPHY

Our School Values: RESPECT, COLLABORATION, HIGH EXPECTATION

MISSION: Lake Boga Educational Hub believes in building an inclusive learning community where we strive to be the best that we can be. We work together to continuously improve and ensure that we achieve high quality educational outcomes through authentic learning opportunities.

VISION: To develop lifelong learners who strive for excellence in teaching and learning.

MOTTO: 'Lake Boga Educational Hub – Be the best that we can be'

SCHOOL PROFILE

Lake Boga is a rural township of approximately 580 people, 14km south of Swan Hill.

Lake Boga Primary School No.3278 was established in 1897 to serve the township and immediate area and now serves Lake Boga and a broader area.

A bus service brings students in from outlying areas and the current student population averages around 78.

We have a modern (May 2010), environmentally sustainable, open plan learning school with large outdoor areas including an oval, playgrounds, outdoor undercover assembly area, tennis courts, vegetable patch, orchard, Multipurpose room and outdoor courtyards. We have access to the local community centre and gymnasium. These resources support the provision of a comprehensive and engaging curriculum which aligns with our school vision.

The curriculum is comprehensive with developmental courses being offered in English, Mathematics, Science, The Arts, Technology (integrated with other areas), Health & Physical Education and Humanities. The school offers intervention for those students who require it through a Reading Recovery program and a range of educational support services.

As well as core programs the school offers a range of educational opportunities including: a comprehensive camp program which includes an annual, Year 6 international camp to New Zealand, Inter-school sports, Health and Human Relations, P-6 Buddy activities and a range of performing arts opportunities including the annual public concert and schools extravaganza.

Further to this we are serviced weekly by a staffed Mobile Reading van and fortnightly by the Swan Hill Regional Mobile Library.

We offer social, emotional, behavioural education through our Kids Matter and Healthy Together frameworks and with our Chaplain provide pastoral care and sup-

Behaviour Management

Standards of student behaviour and discipline are important to us all because we want children to be safe, happy and free to learn in a settled and supportive environment. Every school has incidents of inappropriate behaviour to manage. We have codes of conduct to guide us. At Lake Boga our focus is a restorative practice approach that empowers students to take responsibility to do the right thing and get along with others. Students are required to right wrongs and plan for improvement in behaviour. We work with students to, name how they are feeling, hear both sides and respectfully listen. We seek to keep communication open between school and home and this is vital to manage student behaviour and support students' social learning. Please contact the school if you have any concerns in this area. We welcome parent input.

Chaplaincy

This is strictly a pastoral care service for the social, emotional, spiritual needs of students. Parent and staff are able to access the chaplain if desired. We have a part time chaplain who supports students in class and with activities during the breaks. ACCESS Ministries are the employers of our chaplain.

FIRST AID

This is administered on site for minor cuts and abrasions. The wound/abrasion is cleaned and disinfected and covered if deemed necessary. For injuries more serious in nature parents will be contacted immediately and further action will take place under parent direction and at their discretion. In the event that parents or the emergency contact are unable to be contacted medical advice will be sought, if required the child will be transported to hospital by ambulance.

Analgesics (aspirin/disprin) and other medication that needs to be administered during the school day requires a signed note by the parent with time and dosage required, medication needs clearly labelled.

SCHOOL NURSE

The School Nurse is employed by the DEECD to periodically examine children in the schools. All preparatory children are medically examined during the first year of schooling with parent consent.

Exemptions from the Dress Code

An exemption to the Dress Code will be granted when necessary due to health conditions, disabilities, religious beliefs, cultural beliefs and/or economic hardship. Dress code must not prevent students participation in education if granted an exemption for the above reasons.

WELLBEING

Kidsmatter/Bounce Back Program:

Lake Boga Primary School follow the **Kidsmatter** Framework. This framework provides the methods, tools and support to help schools work with parents and carers, health services and the wider community, to nurture happy, balanced kids.

A big part of **Kidsmatter** is the **Bounce Back Program** we utilise to teach and support students with their social and emotional learning. It is a whole school curriculum approach that focuses on the following 9 units:

Core values: developing positive and pro-social values

People Bouncing Back: developing strategies for coping and bouncing back

Courage: finding courage in both everyday life and difficult circumstances

Looking on the bright side: teaching optimistic thinking

Emotions: amplifying positive emotions and managing negative emotions

Relationships: skills for building and maintaining friendships

Humour: as a coping skill

No bullying: skills for countering bullying

Success: (STAR, CHAMP, WINNERS): skills and attitudes for being successful

We unpack our Bounce Back focus as a whole school each Monday morning at assembly before going into our class lessons. We regularly focus on it throughout the week and each class selects a student who has worked hard in this area to be presented with a Bounce Back award at our whole school assembly on a Friday afternoon.

port programs to students, families and staff.

The rural atmosphere, smaller student numbers and community involvement contribute to a relaxed and friendly learning environment in which students at all levels are able to receive individual attention and in which cross age interaction and leadership qualities are facilitated and developed.

SCHOOL ORGANISATION

Open Learning Spaces: the open learning spaces provide flexibility for students and teachers to work together and learn from each other. It improves student transitions from year to year and builds a strong sense of community. Lake Boga students feel connected and have a sense of belonging.

Class Grouping: Class groups are determined each year and may vary from year to year considering cohort size and student group dynamics.

Class Sizes: smaller class sizes enable teachers to provide more personalised and attentive educational experiences for each individual student and ensure appropriate support and extension for all.

	2017	2018
Term 1	30 January - 31 March	29 January - 29 March
Term 2	18 April - 30 June	16 April - 29 June
Term 3	17 July - 22 September	16 July - 21 September
Term 4	9 October - 22 December	8 October - 20 December

School Times: IMPORTANT TO ARRIVE AND BE PREPARED for 9AM

Commencement: 9.00am

Morning Recess: 11.00am

End Recess: 11.30am

Lunch: 1.00pm

End Lunch: 1.45pm

School Finish: 3.20pm

GENERAL INFORMATION

LIBRARY FACILITIES

School Library: Each classroom has their own classroom library, which is used during the literacy block.

Swan Hill Mobile Library: The Swan Hill Regional Mobile Library visits the school on a fortnightly bases enabling children to borrow books from a wide range of material.

MARC Van: A Kerang based Mobile Area Resources or MARC library van provides a weekly service. This is a DEECD service and provides the children with library and literacy skills and teaching staff with planning time.

LOST PROPERTY

Unnamed articles are placed in the lost property box, which is situated outside the office. Parents are invited to come and search through this box for missing items. After a reasonable period, unclaimed items are recycled.

MONEY

When children bring money to the school, it is best put in an envelope and labelled with the amount, the child's name and what the money is for such as- bookclub, lunch order or excursion.

Loose money is best not to be sent to school

MUSIC

Music is a valued part of the curriculum involving singing in classes, music for energisers and for transition between activities and weekly lessons. There are currently a number of opportunities for students to participate in musical activities.

School choir: rehearse weekly during the lunch break.

Swan Hill State Schools Extravaganza: all state schools in the district perform over two nights. This opportunity is currently offered to all students in the school.

End of Year concert: Prep to Year 6 students perform in the annual school concert at the Lake Boga Community Centre, which is an opportunity to showcase whole class and independent or small group performances.

TIQBIZ APP

We are using the Tiqbiz app to send news, messages, events and other communications. You can download the Tiqbiz app to a smart phone, tablet or PC. For more information or how to download the app please contact the office.

UNIFORMS/DRESS CODE

The school has an official school uniform which is compulsory as it assists students to establish a sense of pride and belonging. School uniforms may be ordered from the school office during the year. Samples are available. A **school hat** must be worn from September through to April. Hats are available to purchase from the school office. If a student arrives not wearing appropriate uniform, they will be asked to go to the office and swap their clothing for a school spare and return the items at the end of the school day.

Items of clothing should be named

Please note: make up is not allowed and hair longer than shoulder length is best tied back.

School uniform:

- Bottle green fleecy jacket
- Red polo shirt or skivvy
- Black tracksuit pants
- Black shorts
- Bottle green check summer dress
- School hat
- Appropriate footwear. Thongs or footwear that leaves the foot unprotected are not allowed.

Jewellery to include only:

- sleepers or a stud
- A watch
- A medical alert or bracelet
- Jewellery of a religious nature.

Dress code: Antidiscrimination

The student dress code enables both sexes to participate actively and safely in school life. It is the policy of this school council that no child will be discriminated on the bases of sex, race, ethnic group, nationality, religious beliefs, marital status, colour or disability as outlined in the equal opportunity legislation.

as part of the school charter within the guidelines set by the DET;

- ◆ Fundraising for a variety of schools purposes;

School Council meets on the third Wednesday of each month at 6.30pm. School Council Elections are held in March every year. Members who retire are able to stand for re-election. Parents, staff and community members are welcome to self elect for school council.

SCHOOL FEES

These assist with the running of the school. The school council has an annual fee of \$125, this is to pay for class materials (eg pencils, exercise books, or any consumable items). This has been reviewed for the 2017 school year and will remain at \$125, which will include a student book pack.

STUDENT BANKING

The school is involved with the Commonwealth Bank's student banking system. Information about signing up to this is distributed at the start of the school year. Student banking is collected and returned each Tuesday.

STUDENT SCHOOL REPORTS

- Formal reports are presented in June and December. We host a meet and greet night in February and run student led interviews in July. The school believes regular contact between home and school is beneficial for student progress and leads to an understanding between school and parents of the education needs for each individual student.

SCHOOL SPORTS

- Summer sports for the grades 3-6 students include cricket, softball and tennis and are held during term one.
- Winter Sports for grades 3-6 and Cross Country for the whole school are in Term 2
- Athletic sports are held during term three.

Children have the opportunity to compete at district, zone and state levels if they achieve set standards.

Sports Uniform

- * black shorts and skirt
- * Red polo top or t-shirt

ASSEMBLIES

Student led assemblies are held each Monday morning at 9am and Friday afternoon at 3pm. Students have the opportunity to display class work or a particular talent either individually or as a group. Students are rostered to lead assembly to encourage their leadership development. Student class awards are presented each week at the Friday assembly.

NEWSLETTER

This is published fortnightly Tuesday and contains school, preschool and community news. A hard copy is sent home to each family and is also available via our Tiqbiz app.

HOME/SCHOOL PARTNERSHIPS

One of the most important factors in a child's schooling is the interest that parents/guardians take in their child's education. We place great importance on the "home/school" partnership. Key features of our home/school partnership include:

Visits to School by Parents: Parents are welcome and encouraged to visit the school at any time whether socially, to assist with programs or to discuss aspects of schooling. It is a requirement for parents to sign in and out via the front office whenever they visit during school hours. An appointment should be made if the visit is of an official nature. Teachers welcome parent contact but prefer visits to be made, if possible, during lunch or recess breaks or before or after school.

Individual Learning Plans (ILP's): For students who are below and above expected standards - the student, teacher and parent map out learning goals and work towards them together meeting regularly.

Prep/Preschooler Transition Program: The school runs a comprehensive transition program, which begins in term 3 each year. These regular sessions aim to familiarise students and parents with our School, and for our School to get to know more about you and your child. Students are welcome and encouraged to participate in a variety of activities with current prep students.

Student Access: Sometimes there are circumstances where a parent or relative has been denied access to a child. If there are reasons why any particular person should not be permitted access to your child, please make sure you notify the school in writing of your wishes so we can do our best to avoid difficult situations.

BYO iPad: Bring Your Own iPad - 2017 Transition Program

During the last 12 months, Lake Boga Primary School staff and School Council have been engaging in strong discussions on how we continue to enhance our use of technology within our learning programs at our school. Our staff are excited by the teaching and learning opportunities that digital technology offers our students. We are always looking at how we can leverage technology to support learning that is connected, collaborative and extends beyond the walls of our classrooms.

Currently our students access classroom sets of iPads and Netbooks, which the school has purchased. The use of iPads in particular, have allowed for innovative approaches to support and enhance learning. In order to get the full benefits of the iPads, we believe that all students need and deserve 1:1 access. To support this we are introducing a “*Bring Your Own iPad*” program commencing in 2017. We aim to leverage the iPad devices that families may already have or be prepared to purchase in order to achieve 1:1 access across the entire school community.

As we transition to the *Bring Your Own iPad* program in 2017 the following considerations have been made:

- 1 Brining you own iPad is not compulsory. There will be an opt out option and students will still have access to the existing albeit aging school owned iPads.
- 2 Families are able to purchase new iPads or use existing family or student owned iPads or iPads minis
- 3 Students will take their family owned iPads home each night and return them the next day fully charged in a protective cover.
- 4 The school will pay for and supply all school based applications
- 5 Parents are responsible for insurance and repairs to their own iPads
- 6 Policies and protocols will be implemented and strictly adhered to
- 7 We are investigating an option of a purchasing portal, which involves parents by directly from a company with School Apps already loaded.

“I am really excited about the technology options this will open up to support classroom learning at our school. This program will not replace good teaching and learning programs, but compliment them.”
Joe Summerhayes - Principal

Further information will be communicated throughout the term and into term 4. We will be collating and communicating a frequently asked question (FAQ) and the responses will be available in the school newsletters and also Tiqbiz. Please direct all

questions queries or concerns that you have to the Principal either by appointment or by email summerhayes.joseph.a@edumail.vic.gov.au.

RECESS ACTIVITY/PERSONAL PROPERTY

During recess breaks children have access to sports equipment. If children bring personal items to school, they must be named and they must accept responsibility for those items. Infant and junior children are advised not to bring valuables or treasured toys. Items such as water pistols, toy guns, skateboards and roller skates are not acceptable.

Recess/Lunch: For the first ten minutes of the recess and lunch break the children are to remain in the courtyard to eat.

Hot Lunch: During term two and three, Tuesday to Thursday students have the opportunity to bring in a hot lunch item, such as pasta, quiche or other healthy options. Please ensure these items are wrapped in foil and clearly named with your child’s name. These are placed in the school food warmer.

SCHOOL COUNCIL

The School Council provides a forum for the needs of the local community to merge with the Government’s responsibilities in state education. Within state wide guidelines the school council responsibilities include:

- ◆ Representing the school and its community in reaching agreement with the Department of Education and Training (DET) on the school charter;
- ◆ Determining the education policy, goals and priorities of the school within the framework of the school charter and state-wide guidelines;
- ◆ Approving the school budget, which includes school generated funds, consistent with the school charter.
- ◆ Entering into contracts for purposes consistent with the school charter.
- ◆ Maintaining and improving buildings and grounds;
- ◆ Reporting annually to the school community and to the DET;
- ◆ Making recommendation to the DET on the appointment of a school principal;
- ◆ Authorising the employment of non teaching staff for short term projects;
- ◆ Developing the school’s student dress code and the student code of conduct