



LAKE BOGA PRIMARY SCHOOL – 3278

SCHOOL COUNCIL MINUTES

DATE	Wednesday 15 TH April 2015 START TIME : 6:33pm FINISH TIME : 8:11pm
MEMBERSHIP	Glen Holt, Janine Barnes, Leanne McCann, Nicole Parsons, Jacky Storer, Nathan Keighran, Rebecca Walker, Rachel Arnett, James White, Tonya Arnett,
PRESENT	Glen Holt, Janine Barnes, Tonya Arnett, Nicole Parsons, Jacky Storer, Rebecca Walker, Rachel Arnett
APOLOGIES	Leanne McCann, Nathan Keighran, James White

Ref	ACTION/ MOTION/ NOTES	
1.	MINUTES Minutes of the meeting of March meeting be confirmed	Moved Jacky Storer Seconded Rebecca Walker
2.	BUSINESS ARISING	
2.1	International Camp 2015 Parent meeting needed: review progress of preparations and targets, outline financial processes required when fundraising for the school. Fundraising as at 28/02/15 – Status update to be included in next months agenda. <ul style="list-style-type: none"> - Deposits for parent travellers are almost all complete - Chocolate money still to be finalised - \$3000 received for Speedway canteen fundraising - In order for LBPS to not incur any out of pocket expenses, request for full payment for adult travellers prior to any payments being made on their behalf by the school - Any parents/children fundraising events need to go through the office and Glen prior to taking place - To account for money raised on behalf of the school it needs to be taken to office as soon as received 	Actions: <ol style="list-style-type: none"> 1. Glen Holt to schedule Parent Meeting - (tentatively scheduled for: Wednesday 29th April) 2. Ang to provide status update of total funds in next meeting agenda



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<p>2.2</p>	<p>Buildings & Grounds</p> <p>School maintenance and environment projects</p> <ul style="list-style-type: none"> - Fruit trees irrigated & sprinklers installed in 1st stage - Newsletter item – donations – assess response - Balance of grant funds will complete stage 2 - Stage 3 to commence once funds have been secured (grants available to be researched by Nicole/Anthea, Tonya to share links from emails) - Rebecca to conclude 2014 grant review details with Janine - Nathan to update & report further to liaising with council to upgrade the pipeline – estimated time to complete 12 months (keep as agenda item) - B&G committee – Janine to check AGM minutes to find out whom to approach to lead the team. Suggestions arising to join the team: - Mark Storer - Mick Arnett - Nick Orlando - Jo can commence garden area prior to Stage 3 commencing - Insurance claim for shade sail damaged in storm last year 	<p>Actions:</p> <ol style="list-style-type: none"> 1. Tonya to review grant options that could be used for Stage 3 of landscaping. 2. Anthea to write up grant application if one is identified. 3. Tonya to share grant comms that are received with the school council members. 4. Janine to follow up with other potential parents to support building and grounds committee. 5. Janine to speak to Business Manager about insurance for shade sail and take the sail to Tiesler Trimming for repair quote
<p>3. Correspondence (None)</p>		
<p>4. REPORTS</p>		
<p>4.1</p>	<p>Principal's Report Attached and discussed</p> <p>Dates not found on calendar in Tiqbiz</p> <p>What are restorative practices? Can we inform parent about this?</p> <p>School Council to consider a fundraising parent event about restorative practice and the annual report</p>	<ol style="list-style-type: none"> 1. Janine to follow up with Admin staff re calendar dates on Tiqbiz 2. Janine to inform through newsletter, website, tiqbiz what restorative practice is.
<p>4.2</p>	<p>Financial Report That financial reports for March as circulated be accepted.</p>	<p>Moved Janine Barnes</p> <p>Seconded Nicole Parsons</p>



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<p>4.3</p>	<p>Fundraising</p> <ul style="list-style-type: none"> - Easter Raffle - total amount raised yet to be confirmed - Janine to follow up with Jo Hepburn when Lauren returns from A/L in regard to approaching fundraising committee members - Jo Williams – fundraising BBQ for Cross Country - Also to approach Sue Brymer to find out if she’s interested in fundraising team - Fundraising priority list to be more transparent to all, communicated widely and tracked 	<p>Actions:</p> <ol style="list-style-type: none"> 1. Ang to confirm total fundraising from Easter Raffle to be confirmed in next month agenda. 2. Janine to follow up with Jo and Lauren about parent members to be part of the fundraising committee.
	<p>Motion to approve Cross Country excursion and fundraising BBQ</p>	<p>Moved Nicole Parsons Seconded Rachel Arnett</p>
<p>4.4</p>	<p>JSC</p> <ul style="list-style-type: none"> - 1 student per class has been elected, 7 members - Have set a target of \$1000 fundraising this year - Funds to be allocated to landscaping and tools - Ongoing support for: Local hospice, Footy colours day, Red Cross - Suggested that a representative from the JSC attend a school council meeting and report, TBC <p>Include in newsletter the events & activities the JSC supports and is involved in to create more awareness</p>	<ol style="list-style-type: none"> 1. Janine to follow up with Chaplain and 3/4 teacher about ways to make JSC activities more transparent
<p>4.5</p>	<p>Pre School</p> <p>Minutes of committee of management Shared</p> <p>Presidents report distributed</p> <p>Motion that we agree with Committee of Management recommendation to purchase a display screen to the Cost of purchase and installation</p> <p>Discussion re: staffing ratios for 2016 from 1:15 to 1:11 requiring the employment of another staff member. Ang completed a survey for the government.</p>	<p>Moved Nicole Parsons Seconded Janine Barnes</p> <ol style="list-style-type: none"> 1. Janine to follow up with Business Manager for more info-survey completed giving feedback that it is undecided what action will be taken to address this issue
<p>4.6</p>	<p>Chaplaincy report - Attached</p>	
<p>4.7</p>	<p>Kidsmatter -Report included in Leanne’s report re: Adam Voigt PD.</p>	



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5	<p>Policy Reviews Due</p> <p>Request Janine to draw up schedule of policies and their due dates. Janine to advise further at next meeting.</p> <p>VRQA work is checking and updating policies</p>	<p>Actions:</p> <p>1. Janine to draw up a list of all policies and their current valid to date and periodic review schedule.</p>
6 GENERAL BUSINESS		
6	<p>1. Principal selection – Paul Hon to lead</p> <p>Meeting scheduled with school council next Wednesday at 6pm</p> <p>2. Real Schools – Adam Voigt</p> <p>3. AIP – review</p> <p>4. School summary report – review and discuss – deferred review until next meeting</p> <p>5. OH&S items need to be reported in next meeting (principals report)</p> <p>Motion: School Council endorses the 2014 Annual report to the community with the inclusion in the financial commentary of the amount of Preschool funds held and reasons for the \$15, 040 surplus</p>	<p>Actions:</p> <p>1. Janine to provide a status update on the action items from the OH&S review performed last year.</p> <p>2. Janine and Jacky to meet and discuss the school Annual Implementation Plan AIP and present to next school council.</p> <p>Moved: Janine Barnes</p> <p>Seconded: Jacky Storer</p>
	<p>Motion to accept the annual report presented, with two adjustments recommended by council in the meeting regarding the clarification of pre-school funds held and confirmation regarding surplus amount reported.</p>	<p>Moved Nicole Parsons</p> <p>Seconded Janine Barnes</p>
7	<p>Next Meeting Date Wednesday 20th May 2015 (6:30pm)</p>	
8	<p>Meeting Closed 8.11pm</p>	