



LAKE BOGA PRIMARY SCHOOL - 3278

SCHOOL COUNCIL MINUTES

| | |
|-------------------|---|
| DATE | WEDNESDAY 18TH FEBRUARY 2015 START TIME :6.30pm FINISH TIME : 8.22pm |
| MEMBERSHIP | Glen Holt, Janine Barnes, Leanne McCann, Anthea Hudson, Nicole Parsons, Kristian Walker, Kelvin Newman, Karla Partington, Tonya Arnett, Jacky Storer, Nathan Keighran, Michael Tempini |
| PRESENT | Glen Holt, Janine Barnes, Leanne McCann, Nicole Parsons, Kristian Walker, Tonya Arnett, Jacky Storer and Nathan Keighran |
| APOLOGIES | Anthea Hudson, Karla Partington, Michael Tempini, Jacinta Parsons, Kelvin Newman |

| ITEM | DETAIL | ACTION/MOTION/NOTES | BY | REFER | |
|------|--------------------------------|--|---|----------------|--|
| 1. | MINUTES | That the minutes of the meeting of December meeting be confirmed | Moved – Nathan Keighran Seconded – Janine Barnes | | |
| 2. | BUSINESS ARISING | | | | |
| | International Camp 2015 | Meeting held Tues 17th | Glen | Ongoing | <p>Meeting was held on the 17th February. Motion: That all fundraisers to be run for as non-profit for GST purposes - Cake Stall, wood raffles, BBQ for the NZ Camp fundraising activities – Moved: Kristian Walker Seconded: Glen Holt</p> <p>Jackie ask/asked Ang that at each month a summary of funds raised to be shared with School Council and parents associated with this camping program.</p> <p>Our target is \$30,000</p> |

| | | | | | |
|------------|--------------------------------|--|-----------------|----------------|---|
| | | | | | We have raised \$5,000 |
| | Buildings & Grounds | Attaching the Bird Kite – on Matt Neil list Where are we up to with Swan Hill Irrigation? | Kristian/Janine | Ongoing | <p>Bird Kite to be put off. 1st stage has been completed. School requires a map for the 1st stage and the other stages as well. Kristian will look into this.</p> <p>Jacky provided SC/Kristian with a balance. Need to look at the original quote. Motion - Grow to Grow and Community Pride – remaining balance, less any outstanding commitments. If this balance is greater than the quote for stage 2 of the irrigation work. Council motion is to proceed, be accepted. Moved-Glen Holt Seconded-Jacky Storer</p> <p>Nathan will report on the Water infrastructure.</p> |
| | Shipping Container | Update- | Kelvin | | To be taken off |
| | School Governance | Awaiting direction now election has been finalised | | | Name change to DET – to be taken off |
| | Centrepay | Application has been faxed off. Still waiting to hear back | | | Ang to follow up/ To come off |
| 3. | Correspondence | | | | |
| IN | Jan 2015 | Bendigo Bank Community Forum Invitation | | | |
| OUT | | | | | |
| 4. | REPORTS | | | | |



LAKE BOGA PRIMARY SCHOOL - 3278

| | | | | | |
|----------|---------------------------|---|--|--|---|
| a | Principal's Report | Attached | | | <p>Meet and Greet – would like feedback from School council members.</p> <p>Motion: School Captains to attend the Young Leaders Conference in Melbourne, be approved Moved – Tonya Arnett Seconded – Janine Barnes</p> <p>Motion: Students in Grades 3 to 6 to attend a Sustainability Conference that focuses on the environment and leadership, for the dates – 23rd/24th March, be accepted, Moved – Glen Holt Seconded – Tonya Arnett</p> <p>Motion: To endorse the Chaplaincy Service and the use of NSCSWP funds to employ our Chaplain as a Student Wellbeing Worker be accepted, Moved – Jacky Storer Seconded – Tonya Arnett</p> |
| b | Financial Report | <p>That financial reports for December including certified copies of balance sheet and operating statement, and financial reports for January as circulated be accepted. Certified copies filed in school council correspondence folder.</p> <p>The budget will be revised early in Term 2 after our student numbers are confirmed. 74 at present.</p> <p>The following items need endorsement by school council :</p> <ul style="list-style-type: none"> • Business Manager Ang Smith be authorised to sign purchase orders to the value of \$500 • Principal Janine Barnes be authorised to sign purchase orders • School purchasing card cardholders and limits <ul style="list-style-type: none"> - Glen Holt Transaction Limit \$1000 Card limit \$5000 - Lauren Rogers Transaction Limit \$200 Card Limit \$1,000 - Anthea Hudson Transaction Limit \$200 Card Limit \$1000 - Tonya Arnett Transaction Limit \$200 Card Limit \$1000 - Janine Barnes transaction limit \$2,000 Card Limit \$11,000 - Kylie Leahy (preschool teacher) Transaction Limit \$100 Card Limit \$500 | <p>Moved – Janine Barnes Seconded - Jackie Storer</p> | | <p>\$10,000 Deficit</p> <p>Need to put together a plan to access Grants</p> <ul style="list-style-type: none"> - Looking for a driver for the grants (to write grants)/one person or a committee. <p>School won't be subsidising for items/programs in the future For example – Green Book Bags that prep students receive at the beginning of the year.</p> |

| | | | | | |
|----------|-----------------------------|--|---|--|--|
| | | Move that all items be endorsed as presented.. | Moved – Nicole Parsons Seconded – Glen Holt | | Motion Kylie Leahy’s Transaction limit be Increased to \$200.00, be accepted Moved- Nicole Parsons Seconded – Glen Holt |
| d | Fundraising | That all fundraising events for 2015 be run as non profit sub entities for GST purposes | Moved – Glen Holt Seconded – Kristian Walker | | |
| e | JSC /junior Landcare | No report | | | Jo and Lauren will be co-ordinating this group. |
| g | Pre School | | | | We welcome Rachel Arnett as President to the Pre-School and welcome her to Lake Boga Primary School Council. |
| i | Chaplaincy report | Chaplaincy funding approved. Budget needs to be amended as \$20,000 will come to school and payments of \$27000 to go out. | | | In and an out of the budget. |
| j | Kidsmatter | | | | First meeting has been held– aim to raise the profile of the school. Committee meets once once and twice a term. |
| 5 | Policy Reviews Due | <ol style="list-style-type: none"> 1. School Investment Policy 2. Internet Banking Policy 3. Health and Wellbeing 4. Homework | | | Defer to next meeting |
| 6 | General Business | <ol style="list-style-type: none"> 1. Change to school council constituting order – need 75% of of total school council size to agree to change. Current size 15 made up of 5 staff 8 parent 2 community : Proposed new size 10 3 staff 6 parent 1 community . We need 11 people to vote in favour. If you cannot attend meeting please advise by email or in writing that you agree with change. | | | Tiqbiz – please encourage parents to be on TiqBiz. Motion –That the size of School Council change to 10 – 3 staff, 6 parent and 1 community, be accepted- Vote was held – and all |



LAKE BOGA PRIMARY SCHOOL - 3278

| | | | | | |
|---|-------------------|----------------|--|--|---|
| | | | | | <p>School Councillors proposed this new size. Moved – Janine Barnes Seconded – Nicole Parsons</p> <p>Then have Sub-committees which feed into SC or give a report to give to the Ang (Office).</p> <p>Karla Partington (emailed) her resignation to School Council.</p> <p>Mick Tempini to write a letter of resignation.</p> <p>Shoes – the stand was to maintain the carpet - no shoes inside. Janine to put information regarding the shoe issue in the newsletter.</p> <p>Fortnightly newsletter – for the calendar to be on Tiqbiz all the time (more dates). More dates uploaded for the calendar on TiqBiz</p> <p>Kidmatter Committee to talk about being proactive to market the Lake Boga PS better. Action Plan to be put in place.</p> <p>Looking into having a joint Newsletter – Lake Boga Educational Hub. Kylie to email through the newsletter to the Lake Boga School Office</p> |
| 7 | Next Meeting Date | And AGM | | | 16 th March, 2015 |
| 8 | Meeting Closed | | | | 8.22pm |