



Lake Boga Primary School OSHC

'Be the best that we can be'

Code of Conduct

Lake Boga Primary School OSHC is committed to the safety and wellbeing of children and young people. Our school community recognises the importance of, and the responsibility for, ensuring our school is a safe, supportive and enriching environment. One which respects and fosters the dignity and self-esteem of children and young people, and enables them to thrive in their learning and development. This Code of Conduct aims to protect children and minimise any opportunities for child abuse or harm to occur. It also assists in understanding how to avoid or better manage risky behaviours and situations. It is intended to complement child protection legislation, Education and Care Services National Regulations, service policies, VEYLDF practice principles and the Early Childhood Australia Code of Ethics as these apply to staff and other personnel.

The Approved Provider and OSHC Coordinator of Lake Boga Primary School OSHC will support implementation and monitoring of the Code of Conduct, and will plan, implement and monitor arrangements to provide inclusive, safe and orderly OSHC environment which promotes professionalism, confidentiality and ethical conduct. This Code of Conduct will form basis for evaluating professional conduct and as a reference tool for the thought processes that inform pedagogy, including actions and reactions towards relationships, views, influence and position within community and society.

The provision of information and support to all stakeholders will enable the Code of Conduct to operate effectively. All staff, contractors, volunteers and any other member of the school community involved in child-related work are required to comply with the Code of Conduct by observing expectations of appropriate behaviour. The Code of Conduct applies in all OSHC situations, including programs, excursions/incursions and in the use of digital technology.

Acceptable behaviour

As staff, volunteers, contractors and any other member of the school community involved in child-related work individually, we are responsible for supporting and promoting the safety of children by:

- Upholding the school's statement of commitment to child safety at all times and adhering to the school's child safe policy
- Treating students and families in the school community with respect at all times

- Listening and responding to the views and concerns of students, particularly if they are telling you that they or another child has experienced abuse or that they are worried about their safety and/or the safety of another child
- Promoting safety, participation and empowerment of all students, with consideration to Aboriginal and Torres Strait Islander students, students with culturally and/or linguistically diverse backgrounds and students with a disability
- Utilising DETs 'Identifying and Responding to All Forms of Abuse in Victorian Schools' resource
- Understanding and complying with all reporting or disclosure obligations, including mandatory reporting, as they relate to protecting children from harm or abuse Lake Boga Educational Hub 'Be the best that we can be'
- If child abuse is suspected, ensuring as quickly as possible that the student(s) are safe and protected from harm.

Unacceptable behaviours

As staff, volunteers, contractors, and any other member of the school community involved in child-related work we must not:

- Ignore or disregard any concerns, suspicions or disclosures of child abuse
- Exhibit behaviours or engage in activities with students which may be interpreted as abusive and not justified by the educational, therapeutic, or service delivery context
- Ignore behaviours by other adults towards students when they appear to be overly familiar or inappropriate
- Discuss content of an intimate nature or use sexual innuendo with students, except where it occurs relevantly in the context of parental guidance, delivering the education curriculum or a therapeutic setting
- Treat a child unfavourably because of their disability, age, gender, race, culture, vulnerability, sexuality or ethnicity
- Communicate directly with a student through personal or private contact channels (including by social media, email, instant messaging, texting etc) except where that communication is reasonable in all the circumstances, related to school work or extra-curricular activities or where there is a safety concern or other urgent matter photograph or video a child in a school environment except in accordance with school policy or where required for duty of care purposes